



OFFICIAL NOTICE OF A MEETING OF SHERBURN IN ELMET PARISH COUNCIL

Date: 15 April 2019

Time: 7pm

Location: The Harry Mountain Room Eversley Park Centre, Low Street, Sherburn in Elmet LS25 6BA

You are summoned to attend a meeting of Sherburn in Elmet Parish Council for the purpose of determining the agenda items listed below.

Mrs N Smith
Clerk to the Council
9 April 2019

ITEM 1.	To receive Apologies for inability to attend the meeting
ITEM 2.	To receive Declarations of Disclosable Pecuniary Interest (not previously declared) on any matters of business and to consider any written requests for dispensation.
ITEM 3.	a) Public Speaking Session
	b) Verbal reports from other organisations / Police/ County / District Councillors
	c) To receive update, from the Chair re the Youth Hub
ITEM 4.	To approve as a correct record and sign by the Chair of the Minutes of the council meeting:- i) 18 March 2019 (<i>ca</i>)
Item 5.	Items remaining from previous meetings i) To consider reviewing Financial Regulations and adopting NALC Model Financial Regulations (<i>ca</i>) ii) To consider the security of the office - quotes for window film the parish office (<i>to follow</i>)
ITEM 6.	a) To consider CORRESPONDENCE and formulate a response i) Email from resident dated 17.3.19 re Use Ours Loo's campaign (<i>previously emailed to members 21.3.19</i>) ii) Email from Senior Communications Manager (<i>previously emailed to members 8.4.19</i>)
	ii) To receive and note correspondence a) White Rose Update March (<i>previously emailed 21.2.19</i>) b) NALC Legal Briefing dated (<i>previously emailed 21.2.19</i>) c) CIL and S106 Funding for Parish Councils (<i>previously emailed 3.4.19</i>)

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the council, committees and sub committees is established, but anyone wishing to do so should advise the clerk and the chair of the council to ensure compliance with the adopted policy to effectively and lawfully manage this activity.

ITEM 7.	<p>REPORTS FROM THE CLERK</p> <p>i) To approve the Schedule of Accounts – (to be handed out in the meeting)</p> <p>ii) To consider the current position re All Saints Cemetery (Cllr Packham to report)</p> <p>iii) To consider Ear Marking Reserves following the end of the Financial Year in to funds for maintenance of premises and land the council owns / leases (<i>ca</i>)</p> <p>iv) To consider the inclusion (& purchase) of an online map similar to Wetherby Town Council's for the website.</p>
ITEM 8.	<p>REPORTS FROM COMMITTEES AND WORKING GROUPS</p> <p>a) FINANCE</p> <p>i) To receive and note the minutes of the meeting held 8 April 2019 (<i>to follow</i>)</p> <p>ii) To consider recommendations from the committee</p> <p>iii) To consider any play area repair quotations</p> <p>b) PLANNING</p> <p>i) To receive and note the minutes of the meetings held on 18 March 2019 (<i>ca</i>)</p> <p>c) LAND AND PREMISES</p> <p>i) To receive and note the minutes of the meeting held 8 April 2019 (<i>to follow</i>)</p> <p>ii) To consider recommendations from the committee</p> <p>d) PERSONNEL / TRAINING</p> <p>i) To consider the minutes of the meeting held 9 April 2019 (<i>to follow</i>)</p> <p>ii) recommendations from the committee to be advised</p> <p>iii) To consider any training requests</p> <p>e) Report from Community Development Manager</p> <p>i) Report dated March 2019 (<i>ca</i>)</p>
ITEM 9.	<p>MOTIONS FROM MEMBERS</p> <p>Cllr Packham - To consider an amendment to Standing Orders with regard to Committee Membership.</p>
ITEM 10.	<p>INFORMATION EXCHANGE</p>

To Note :-Members of the public and press are invited to attend the meeting as observers. Only Parish Councillors are entitled to vote. A list of Councillors is available on the website or noticeboard.

Agenda papers may be viewed on the website or the noticeboard or can be purchased at the Clerk's office.

Clerk's Office
Eversley Park Centre
Low Street Sherburn in Elmet LS25 6BA
Telephone 01977 681024
Email clerk@sherburninemet-pc.gov.uk

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